

WEST END NORTH MUNICIPAL ADVISORY COMMITTEE MEETING

OFFICIAL MEETING MINUTES

TUESDAY – NOVEMBER 17, 2015

A meeting of the West End North Municipal Advisory Committee took place on November 17, 2015 at 6:30 p.m. at the Zelda Glazer Middle School, 15015 SW 24th Street, Miami, FL 33185.

1. Call to Order – 6:35 p.m.

2. Roll Call/Introductions

- Raul Pino, Chair
- Erika Gonzalez-Santamaria, Secretary (Arrived 6:40 p.m.)
- Enrique Pinero
- Jose Luis Rodriguez
- Wilson Cristancho
- Monica Colucci
- Libby Perez, Vice Chair (Absent)

Staff Present – Jorge Fernandez, Management and Budget and Gigi Bolt, Management and Budget

3. Approval of Agenda

Committee Member Rodriguez moved to approve the agenda as presented. Committee Member Pinero seconded the motion which was carried 5-0 on voice vote. The vote was as follows: Members Pinero, Rodriguez, Cristancho, Colucci and Chair Pino voting Yes. Vice Chair Perez, and Secretary Erika Gonzalez-Santamaria were absent.

4. Public Comment

Committee Member Cristancho opened the floor for Public Comment, the following comments and questions were made:

- Budgetary questions
- Boundary Question
- Change of the area name to West End

5. Approval of Minutes –

Committee Member Pinero moved to approve the Minutes of October 21st. Committee Member Rodriguez seconded the motion which was carried 5-0 on voice vote. The vote was as follows:

Members Piniero, Rodriguez, Cristancho, Colucci and Chair Pino voting Yes. Vice Chair Perez, and Secretary Erika Gonzalez-Santamaria were absent.

6. Presentations

Committee Member Cristancho provided an update to the pro-forma budget. He stated that the organization chart would be the initial item for the committee to approve in order to move forward with creating departmental budgets. He further explained each area of the organizational chart and each department functions and staffing needs. Mr. Fernandez expressed his observations on the organizational chart. He suggested that the committee look at similar cities in size in order to staff each department.

Committee Member Pinero moved to approve the proposed organizational chart as a starting point and allow for future amendments and changes to the chart as necessary. Committee Member Rodriguez seconded the motion which was carried 5-0 on voice vote. The vote was as follows: Members Piniero, Rodriguez, Cristancho, Colucci and Chair Pino voting Yes. Vice Chair Perez, and Secretary Erika Gonzalez-Santamaria were absent.

Chair Pino opened the floor for Public Comment. The following inquiries were made:

- The need for incorporation
- Size of the Finance Department and the budget
- Committee's expenditure to date on conducting the incorporation study
- Timeframe of the committee and incorporation process

7. New Business

None at this time.

8. Next Meeting Date

Next meeting will take place on Wednesday, December 2, 2015 at 6:30 p.m. at the Zelda Glazer Middle School.

9. Adjournment – Meeting adjourned at 7:55 p.m.